

**MINUTES**  
**THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL**  
**MONDAY, JUNE 21, 2010 - 7:00 P.M.**  
**ROSE HILL CITY HALL/COUNCIL CHAMBERS**

***ACTION ITEMS:***

**ACTION ITEM #1: CALL TO ORDER AND ANNOUNCEMENTS**

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Mark Conway and held in Council Chambers. Councilmembers present: Tamara Potter, Rob Curtis, David Vernia, Matt Bates and Ole Pederson. Administration and staff present: Kathy A. Raney, City Administrator/City Clerk; Kirk Hayden, Public Works Director; Bob Sage, Police Chief; Cindy Stone, City Treasurer; and Andrew Marino, Asst. City Attorney. Others present: Chuck Bouilly, George K. Baum & Company, Angie Baur, Community Foundation of Greater Butler County, Troy Moree, Rose Hill Recreation Commission, Kelle Cross, Janie Barnard, Cindy and Mike Maxey, Rose Hill Public Library, and Christine Lundblum.

**ACTION ITEM #2: INVOCATION AND FLAG SALUTE**

Mayor Conway gave the invocation then led the flag salute.

**ACTION ITEM #3: APPROVAL OF AGENDA**

With copies of the 06/21/10 agenda previously distributed and before each Councilmember, the following:

**MOTION (by T. Potter):** To approve the 06/21/10 agenda as amended by moving Action Item 9 to Action Item 7. **SECOND BY R. Curtis** with **MOTION PASSING 5-0.**

**ACTION ITEM #4: APPROVAL OF MINUTES**

With copies of the minutes of the June 7, 2010 previously distributed and before each Councilmember, the following:

**MOTION (by R. Curtis):** To approve the minutes of the June 7, 2010 Regular Council meeting. **SECOND BY O. Pederson,** with **MOTION PASSING 5-0.** Matt Bates abstained.

## **ACTION ITEM #5: CLAIMS**

With copies of Appropriation Ordinance No. 12 previously distributed and before each Councilmember, the following:

**MOTION (by O. Pederson):** To approve the payment of claims for Appropriation Ordinance No. 12. **SECOND BY T. Potter, with MOTION PASSING 5-0.**

## **ACTION ITEM #6: CITIZEN REQUESTS**

There were no citizen requests.

## **ACTION ITEM #7: RESOLUTION NO. 455 – AUTHORIZING TEMPORARY NOTES (COX ACRES STREET PROJECT)**

Chuck Bouilly was present to answer questions regarding the authorization of Temporary Notes for Cox Acres which includes the base bid and Alternate 1 and 2 in the amount of \$605,000.00. The original engineer estimate was \$665,000.00. He stated that once the project is complete, it will be assessed and then the bond process will take place. The Rose Hill Bank will be purchasing the Temporary Notes at a rate of 2% interest.

**MOTION (by M. Bates):** To approve Resolution No. 455 Authorizing Temporary Notes for the Cox Acres Street Project. **SECOND BY D. Vernia, with MOTION PASSING 5-0.**

## **ACTION ITEM #8: RECEIVE ANGIE BAUR, CEO, THE COMMUNITY FOUNDATION OF GREATER BUTLER COUNTY – ENDOWMENT OVERVIEW (PARK FUNDING)**

Angie Baur was present to talk about the draft copy that would establish a Rose Hill Community Endowment Fund. The fund would be fully established once the balance of \$5,000 is reached and no distribution would be made until the fund reaches the minimum balance. Contributions can be made by anyone to the fund and would be used for park projects in Rose Hill. Since the Community Foundation is a 501(c)(3) organization, there are other grants that you could apply for through the general endowment funds. If the \$5,000 minimum is not reached by 8/1/15, it would roll into the general fund. There is no set up fee and the Community Foundation staff would handle all the administrative details of the fund. The endowment is invested over time, and earnings are used to make grants for the community projects, making it a source of community capital. After

discussion by Council, Kathy and Angie will continue to work out the details and bring back to the Council.

### **ACTION ITEM #9: LIBRARY BOARD – 2011 LIBRARY BUDGET**

Kelle Cross was present to discuss the Rose Hill Public Library 2011 budget draft that was included in the Council packets. The budget draft includes no budgeted increase in ad valorem tax revenues. The budget was reviewed with Kathy and her assistance through the process was appreciated. A highlight of the Library's accomplishments since last summer include:

- \*Renovated 1,410 square feet of space – this includes a separate space for special events and a new kitchenette area
- \*Offered 18 special events to Rose Hill patrons
- \*Served 96 children during the 2009 Summer Reading Program and already have 97 children enrolled for 2010
- \*Issued 319 library cards for a total of 999 cards issued
- \*Prepared entire collection for circulation to the community and began the process of automation

In 2011, the Library plans to establish a youth board and continue work on collection development, mainly media and the children's collection. They appreciate the partnership with the city and will continue to look for ways to meet the needs of the citizens of Rose Hill.

### **ACTION ITEM #10: CONSIDERATION – 2010 FALL FESTIVAL DONATION**

Troy Moree, Chairman of the Fall Festival Committee was present to ask Council for a donation. He stated that last year they received \$1,100.00, and \$1,000.00 in 2008. He is asking for an increase this year because last year, the carnival proceeds and button sales were down by about 50%, due to bad weather.

MOTION (by O. Pederson): To donate \$1,500.00 to the 2010 Fall Festival Committee. SECOND BY T. Potter, with MOTION PASSING 5-0.

### ***DISCUSSION ITEMS:***

#### **DISCUSSION ITEM #1: 2011 BUDGET AND CIP DISCUSSION**

Kathy discussed the Capital Improvement Plan and explained that the Future Project Inventory sheet lists the identified capital projects, as well as a section for Councilmember projects. The seven projects listed fall into two categories, Tax

Supported or Utility Supported. She asked that Council rank these projects from 1 to 7 and return by July 1.

In regard to the 2011 budget, the Department Head projected expenditures and budget requests will be submitted by June 25, followed by a budget meeting with Mayor Conway on June 28. Valuation from the County will be received by July 1, and the first draft budget will be discussed on July 6. On July 19, we will approve the Notice of Hearing and set the mill levy, with the Public Hearing on August 2.

## **DISCUSSION ITEM #2: NOTICES AND COMMUNICATIONS**

- **Butler County Commission Agendas/Minutes:** Mayor Conway noted that copies of the Butler County Commission minutes/agendas were in Council packets.
- **Rose Hill Recreation Commission Agenda/Minutes:** Mayor Conway noted that copies of the Rose Hill Recreation Commission minutes/agenda were in Council packets.
- **Butler County Emergency Services Assoc./Minutes:** Mayor Conway noted that copies of the Butler County Emergency Services Assoc. minutes were in Council packets.

## **DISCUSSION ITEM #3: CITY ADMINISTRATOR'S REPORT**

**Kathy Raney, City Administrator,** reported on the following items:

- **Pancake Feed:** Really enjoyed the C.A.C. Pancake Feed and hope that the fund raiser was a success.
- **Veterans Memorial Meeting:** The citizens that attended the meeting were very enthusiastic. Mr. Parsons (sculptor) was also at the meeting, and fundraising efforts and the creation of a brochure was discussed.
- **Chamber of Commerce:** The Chamber is donating two flag sets with poles to the Historical Society for a drawing that will be held on July 4, in conjunction with the Historical Museum's Ice Cream Social.

## **DISCUSSION ITEM #4: DEPARTMENT HEAD'S REPORT**

**Bob Sage, Chief of Police**

- **Pancake Feed:** Expressed his thanks for the support he received from the Mayor, Kathy and Matt Bates and stated that they received over \$200.

**Kirk Hayden, Public Works Director**

- **Rockwood Falls:** The total amount of repair for the Kansas gas line installation damage is \$19,104.00. A change order will need to be approved which will allow APAC to make the necessary repairs. This will be a pass-

thru with no expense to the city. Councilmember Vernia asked that in the future, staff time will be analyzed and billed as well.

MOTION (by M. Bates): To approve Change Order #2 for the Rockwood Falls road damage in the amount of \$19,104.00. SECOND BY R. Curtis, with MOTION PASSING 5-0.

- **Repair of Augusta Water Leak:** Work will begin on Rose Hill Road by the railroad tracks to repair the water leak – they will dig it out on Wednesday, complete the repair and backfill on Thursday and finish with site restoration on Friday.
- **Pre-Con Meeting:** Notification to the residents will take place next week which will explain the process and the times that they will have access to their homes. The work hours are from 7 a.m. to 6 p.m. The concrete flume will be completed first, followed by the water line repair and then the ditches.
- **Heritage Townhomes:** They have received the permit and have started the dirt work.
- **Perkins Park:** Have replaced the roof at Perkins Park, the previous roof was corrugated fiberglass and we have replaced it with corrugated metal. Repairs were also made at Shorty Cox and Grace due to the vandalism.
- **Green Waste Site:** Currently working on this area and the target date is July. The hours of operation will be presented to Council. Both Shorty Cox and the new site will be open during the transition period.

## **DISCUSSION ITEM #5: MAYOR'S REPORT**

**Mayor Conway** reported on the following items:

- Mayor expressed his thanks to Chief Sage for his participation in all of the organizations he is involved with, that benefit the community.
- Wished everyone a safe and happy Fourth of July.
- Mayor noted that City Hall will be closed on Monday, July 5, so the next regular meeting will be held on Tuesday, July 6.

## **DISCUSSION ITEM #6: COUNCILMEMBERS' REPORTS**

**R. Curtis:** Wished everyone happy Independence Day.

**O. Pederson:** Wished everyone happy Independence Day.

**T. Potter:** Wished everyone happy Independence Day.

**D. Vernia:** No discussion items

**M. Bates:** No discussion items

**DISCUSSION ITEM #7: ADJOURNMENT**

There being no further business to come before Council, the following:

**MOTION (by R. Curtis):** To adjourn the meeting at 8:05 p.m. **SECOND**  
BY T. Potter with MOTION PASSING 5-0.

Respectfully submitted:

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Cindy Stone, Recorder  
City Treasurer

06/30/10